

AGENDA

Meeting: CALNE AREA BOARD – HEALTH FAIR
Place: Calne Town Hall, The Strand, Calne SN11 0EN
Date: Tuesday 7 October 2014
Time: 3.00 pm

Including the Parishes of Calne Without, Bremhill, Hilmarton, Heddington, Cherhill, Compton Bassett and Calne

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to David Parkes (Democratic Services Officer) Tel: 01225 718220/ Email: david.parkes@wiltshire.gov.uk, on 01225 718220 or email david.parkes@wiltshire.gov.uk
Or Jane Vaughan (Calne Community Area Manager) 01249 706447 or email jane.vaughan@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Christine Crisp (Chairman)	Cllr Tony Trotman
Alan Hill (Vice Chairman)	Cllr Glenis Ansell
Cllr Howard Marshall	

	Items to be considered	Time
1	Chairman's Welcome	3:00pm
	The Chairman will open the Health Fair.	
	(Council Chamber) – Defibrillator training session (limited spaces please contact the Community Area Manager to reserve a place).	3:15pm
2	Our Community Matters (<i>Pages 1 - 22</i>)	4:00pm
	Introductions, Apologies, minutes (attached) and declarations of interest.	
	Our Community Matters – Working group updates:	
	<ul style="list-style-type: none"> • Calne Campus - Cllr. Alan Hill • Love Calne Love Clean Air – Cllr. Glenis Ansell (report attached) • Calne Bowl Project – Cllr. Howard Marshall • S106 – Sandpit Road – Cllr. Tony Trotman (report attached) • CATG – Highways working group – Cllr Christine Crisp 	
3	Dementia Friends session	4:30pm
	Calne Community Area Councillors will join other local people in undertaking the first of the Area Board Dementia Friends sessions. This signal the first stage of their pledge to encourage at least 100 new Dementia Friends and work towards becoming a Dementia Friendly Community Area.	
4	Defibrillator Training Session	5:15pm
	(Council Chamber) – Defibrillator training session (limited spaces please contact the Community Area Manager to reserve a place).	

5	Better Care Plan	5:30pm
	The Better Care Plan outlines how Wiltshire Council and the NHS Wiltshire Clinical Commissioning Group (CCG) are working together to change the way health and social care services are provided now and in the future.	
6	Childhood Poverty/Obesity in the Calne Community Area	6:00pm
	Maggie Rae (Corporate Director) will provide an overview of Childhood obesity/poverty in the Area. This is one of Calne Community Area's 3 priorities for action from the Joint Strategic Assessment 2013/15 and will provide an understanding of how Wiltshire Council is approaching the issue and encourage opportunities for local action.	
7	Partner Updates	6:20pm
	To receive an update from the partners listed below:	
	<ul style="list-style-type: none"> a. Wiltshire Police b. Wiltshire Fire and Rescue Service c. NHS Wiltshire d. Calne Community Area Partnership e. Town and Parish Councils 	
8	Community Funding (<i>Pages 23 - 30</i>)	6:30pm
	To consider one Area Board Project 'Bobbies on Bicycles' emerging from the Love Calne, Love Clean Air working group (report attached).	
9	Chairman's Announcements (<i>Pages 31 - 34</i>)	6:35pm
	Implementing a community-led model for youth activities.	
10	Election of Board Member to the Local Youth Network	6:40pm
	A Member is to be elected as the Board's representative on the new Local Youth Network (LYN).	
11	Close	6:45pm
	The Chairman will set out arrangements for the next meeting.	

MINUTES

Meeting: CALNE AREA BOARD
Place: Calne Corn Exchange, The Strand, Calne SN11 0EN
Date: 5 August 2014
Start Time: 6.30 pm
Finish Time: 8.20 pm

Please direct any enquiries on these minutes to:

David Parkes (Democratic Services Officer), on 01255 718820 or david.parkes@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Alan Hill (Vice Chairman), Cllr Tony Trotman and Cllr Glenis Ansell and Cllr Richard Gamble

Wiltshire Council Officers

David Parkes (Democratic Services Officer), Paul Pritchard (Senior Sports Development Officer), Tracy Ruse (Community Co-ordinator - Local Highways), Kevin Sweeney (Integrated Youth Service - Area Manager (N&E) Early Intervention, Youth & Prevention), and Dave Roberts (Community Area Manager)

Town and Parish Councillors

Calne Town Council – Cllr M. J. Baggs, Cllr Charles Boase
Calne Without Parish Council – Cllr Ed Jones
Cherhill Parish Council – Cllr David Evans
Hilmarton Parish Council – Cllr John Henly

Partners

Wiltshire Police – Sgt. Ben Huggins
Wiltshire Fire and Rescue – Mike Franklin, Tom Burns
NHS Wiltshire – Susan Evans (GWH) and Caroline Davies (GWH)

Total in attendance: 28



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
17	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Cllr Christine Crisp, welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
18	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Howard Marshall and Jane Vaughan (Community Area Manager) who was substituted by Dave Roberts.</p>
19	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 03 June 2014 were presented to the Board for approval.</p> <p>Decision: To approve and sign the minutes dated 03 June 2014 as a correct record of the meeting.</p>
20	<p><u>Declarations of Interest</u></p> <p>Cllr Glenis Ansell, Cllr Tony Trotman and Cllr Alan Hill declared a non-pecuniary interest as Members of Calne Town Council.</p>
21	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack:</p> <p>a) Garden Waste Consultation – The Chairman stated that comments could be filled in on the website.</p> <p>b) Changes to the Electoral Registration System</p> <p>c) Wiltshire Housing Site Allocations DPD Update – Please find this document attached to these minutes.</p> <p>d) World War I Commemoration Service – Tidworth – School children across Wiltshire had made named crosses adorned with poppies to commemorate the 10,000 servicemen from the County who gave their lives in the war. The Chairman and Tom Broadhead from Hilmarton School placed the last cross on the Calne Community Area section of a Commemorative Wall as part of the event. The Chairman will write to each school which made crosses to thank them for their participation.</p>

Partner Updates

The Board received updates from the following partners:

- a. Wiltshire Police – Sgt Ben Huggins was present to answer any questions. Cllr Hill proposed that a letter be written to Insp. Hobman to thank Sgt. Wright for his efforts in Calne during the short time he was working in the Calne Community Area. Sgt. Huggins discussed his role and was welcomed by the Area Board.
- b. Wiltshire Fire and Rescue Service – Mike Franklin discussed the potential Wiltshire and Dorset Fire and Rescue Service merger consultation. Budgetary problems were raised and attendees were invited to use Wiltshire Fire and Rescue’s website for more information. The consultation went live on 21 July and would carry on until 20 October. Cllr Hill raised concern due to the potential fire risk that the area’s largest landfill site could pose if adequate fire cover was not available.
- c. NHS Wiltshire – Sue Evans from Great Western Hospital (GWH) introduced herself and discussed her role in the locality. Sue and her team were to be invited back to give more information and to explain how their work impacts on Calne.
- d. Calne Community Area Partnership – The transport strategy questionnaire was discussed and was available in libraries and online. Anne Henshaw stressed the importance of commenting on transport provided in Calne. Cllr Hill noted the joint work of the Community Area Partnership and the Town Council to receive their second award of £10K to promote tourism in Calne. Cllr Hill was delighted that someone was working to encourage tourists to visit the Calne Community Area.
- e. Town and Parish Councils
 - Calne Without – Cllr Ed Jones discussed scoping that had begun for their neighbourhood plan.
 - Hilmarton – The development of affordable housing in the area was to start shortly. The Chairman of Hilmarton Parish Council was in hospital but was recovering well.
 - Calne Town – An update was provided on the skate park which was to receive a full refurbishment. The success of the carnival was discussed and Cllr Baggs stated that they were looking forward to the winter festival.

23	<p><u>Focus on Young People</u></p> <p>Cllr Richard Gamble (Portfolio Holder for Schools, Skills and Youth) provided a presentation on the provision of youth activity following the recent consultation.</p> <p>Cllr Gamble stated that he had worked very closely with Cllr Mayes who was Cabinet Member for Children’s Services. Cllr Gamble stated a need to save and to get better value for money. It was heard that young people themselves should decide what they want and that Wiltshire Council understood that any changes needed to be tailored to each community area.</p> <p>The results of the youth consultation were discussed: 1770 young people responded, resulting in five petitions and 500 young people taking part in focus groups. From the consultation, it was clear that young people required trained youth workers and that the voluntary sector should play a greater role. It was stated that young people wanted access to a wider range of activities and these activities required greater promotion. A directory was required so young people would know when events were taking place and where they would be located. Going forward, a community led approach was most favoured.</p> <p>Helen Bradley would be Calne’s Community Youth Officer and Area Boards would receive help with the planned changes. Community Youth Officers would build community capacity by assisting voluntary groups. Calne’s budget to implement these changes for 2014/15 would be £24,608 and for 2015/16 would be £27,400. Key partners in the voluntary sector would be consulted to agree local priorities with the Local Youth Network (LYN).</p> <p>Those present had the chance to ask questions of Cllr Gamble. Cllr Trotman raised the use of facilities during the transitional period. The significant cost of keeping buildings open was discussed and it was heard that the Campus would make new facilities available.</p> <p>Cllr Hill stressed the importance of local decisions being made locally but raised concern that some youth groups may be difficult to reach. In response, Cllr Gamble stated that this would be on the LYN’s agenda. It was heard that those hardest to reach can be the most vulnerable. The Area Manager for Integrated Youth Services stated that Helen Bradley would be looking to identify different users so that their voice is heard. The need to let as many young people as possible benefit was raised and it would be the area board who decided how money was spent on their young people.</p>
24	<p><u>Sports Coaching for Young People</u></p> <p>Paul Pritchard (Senior Sports Development Coordinator) provided details on coaching opportunities available to young people in the community area. It was stated that there was a need to support the local community and that there was a huge drop off in post-16 volunteering. A ‘snapshot’ of the service provided was circulated in a booklet. Paul explained that there were a range of sports</p>

	<p>available and that there was coaching opportunities available for those between 5-11 years of age. Thirty-five young people had helped to deliver these opportunities across the county. It was heard that these activities can improve young people's employability skills for later life.</p> <p>Paul explained that some people are not interested in traditional sports and may prefer alternative sports. An example of this was the Calne bowl project and the Wiltshire Skate Series. A regular attendee of the Area Board, Jordan Hyde, was introduced by Paul to provide more information. Jordan discussed his role as a volunteer during the Wiltshire Skate Series and discussed his role in planning for the 2015 event. Jordan had recently visited the Commonwealth Games in Glasgow as a reward for his volunteering efforts. This was due to 'Street Games', an organisation that engaged with young people who can be harder to reach. Paul discussed the qualifications that can be achieved through volunteering and coaching opportunities in the county.</p> <p>The Chairman thanked Paul for his input and a round of applause was given for Jordan's voluntary work.</p>
25	<p><u>Your Local Issues</u></p> <p>Councillors provided an update on community issues and progress on Calne Area Board working groups.</p>
25a	<p><u>Skateboard Park Working Group</u></p> <p>Skateboard Park Working Group – Cllr Marshall gave apologies and work on the skateboard park was to begin in September 2014.</p>
25b	<p><u>Highways Working Group (CATG)</u></p> <p>The Board considered the recommendations in the CATG report and noted the actions laid out in the meeting notes. Cllr Hill explained the Board's previous decision to approve the 1st scheme at Bentley Lane to reduce the potential danger of children stepping onto the A4. This was a result of the pavement narrowing. In light of the new and improved scheme coming forward at the same cost, the Board made the following decisions:</p> <ul style="list-style-type: none"> a) To reverse the previous decision to approve the 1st scheme at Bentley Lane due to an improved scheme coming forward. b) To approve funding of a 2nd scheme at Bentley Lane at no extra cost. c) To note the actions laid out in the CATG meeting notes. d) To note discussions/actions relating to new issues and existing priorities in the meeting notes.

<p>25c</p>	<p><u>Calne Campus Working Group</u></p> <p>Cllr Alan Hill provided an update on behalf of the Calne Campus Working Group.</p> <p>Cllr Hill stated that Laurie Bell (Associate Director for Communications and Communities, Wiltshire Council) was now running the campus programme and was pressing hard for progress to be made. Cllr Hill stated that the first phase of development was at pre-planning consultation and it was most likely that work would start at the beginning of 2015. The second phase involved the approval of the leisure centre designs but Cllr Hill stated that there had been administrative issues; pre-planning consultation would begin after this point. The third phase would be the Calne centre site in 2017. There was a temporary site at Calne Community Hub until the centre site materialised.</p>
<p>25d</p>	<p><u>Sandpit Road (S106) Working Group</u></p> <p>Cllr Trotman discussed a possible zebra crossing on Oxford Road. A pedestrian count had taken place on 10th July. Cllr David Short volunteered to do this prior to an official consultation taking place. Unfortunately this pedestrian count was undertaken on a national strike day and few pedestrians were counted. A second and more successful count was taken shortly after and Cllr Short recommended not to go ahead with an £800 professional count until a later date when more homes are occupied in the Sandpit Road area. Cllr Trotman also noted that many lorries and delivery vehicles were using the unadopted road between Oxford Road and Woodhill Rise, which had caused damage to neighbouring properties. Their next meeting was to be on 4th September 2014.</p>
<p>25e</p>	<p><u>Air Quality Working Group</u></p> <p>Cllr Ansell presented an update for the Air Quality Working Group. The Group had met on 23 July to discuss what would be done in the future. A promotional campaign was discussed and a poster had been chosen to brand the campaign.</p> <p>The slogan 'Love Calne, Love Clean Air' had been chosen to encourage cycling and walking. The 'Beat the Street' initiative would provide a game locally while children walked to school. Idling diesel engines were also discussed, as well as a tree planting scheme which would have beneficial effects on air quality. Cllr Ansell stated that the group were working hard to launch their campaign and that the volumes of traffic at peak times were being monitored.</p> <p>Recommendations to the Area Board:</p> <p>a) To note the actions and discussions of the meeting of the Calne Air Quality Working Group.</p> <p>Decision: To note the actions and discussions of the meeting of the Calne Air Quality Working Group.</p>

	<p>b) To approve the 5 themes to frame the Calne Action Plan:</p> <ol style="list-style-type: none"> 1) Promotional Campaign (Branding and promotion of the issue and the group to the wider community area). This would involve work already done with the Schools Poster design competition and work started with the 'Love Calne, Love Clean Air' campaign 2) Travel to School 3) Encouraging/enabling cycling 4) Encouraging/enabling walking 5) Tree Planting schemes (In light of recent evidence from Lancaster University regarding impact of roadside tree lines, particularly birch, upon concentrations of traffic-derived particulate matter). <p>Decision: To approve the five themes to frame the Calne Action Plan.</p>
26	<p><u>Dementia Friendly Communities</u></p> <p>Diane Gooch (Wiltshire and Swindon Users Network) provided a presentation on what communities can do to become dementia friendly. Diane had been a Calne resident for 42 years.</p> <p>Dementia Friends was started in 2012. It was stated that currently there is a target of reaching 1million dementia friends by April 2015 and that 60 towns and cities across the United Kingdom were working to become dementia friendly.</p> <p>Current statistics were quoted which stated that there were at least 800,000 people living with dementia in the United Kingdom, 6,512 of which were living within Wiltshire. It was explained that the aim of becoming dementia friendly was to help communities become aware of and learn how to help those living with dementia and their carers.</p> <p>It was highlighted that those with dementia have different needs and, in order to become a dementia friendly community, services such as transportation need to be made dementia friendly. Emphasis was placed upon awareness and accessible community activities, along with the need to link campuses and sites to those with dementia and their carers.</p> <p>Diane stated that by 2021 there would be one million people living with dementia in the UK and that the 6.5K people living with dementia in Wiltshire currently would increase by 30% by 2020.</p> <p>It was hoped that all of the Members would attend an information session in order to become dementia friends themselves.</p>

	<p>Cllr Hill spoke of the effect that dementia has on memory and in support of becoming a dementia friendly community.</p> <p>Decision: To work with partners towards becoming a dementia friendly Community Area and for Area Board Members to become dementia friends.</p>
27	<p><u>Area Board Funding</u></p> <p>The Board considered a Community Area Grant application from Calne Town Council for CCTV Coverage at North End Park for £3687.00.</p> <p>Cllr Trotman highlighted the effort that had been put into this area that Calne Town Council's budget was running thin. The CCTV would be manned by volunteers.</p> <p>Decision To approve the funding to Calne Town Council for CCTV Coverage at North End Park for £3687.00 as a one off financial commitment.</p>
28	<p><u>Close</u></p> <p>The next meeting of the Calne Area Board would be the Health Fair on 7 October 2014 at Calne Town Hall. The Health Fair would be held in the afternoon and confirmation of timings was to follow.</p>

Sandpit Road (S106) Working Group

Notes of the Working Group Meeting: 18th September 2014

Attendees: Cllr Tony Trotman (Wiltshire Council, Stephen Hind (Wiltshire Council, Principle Engineer, Highway Network Improvements), Cllr. David Short (Calne Town Council), Steve Corbin (Wiltshire Council, Transport Planning Assistant), Mark Stansby (Wiltshire Council - Senior Traffic Management Engineer), Jane Vaughan (Wiltshire Council - Calne Community Area Manager).

- 1. Apologies:** Cllr. Heather Canfer (Calne Town Council), Ashley Ponting (Save Calne Marsh Group - Residents Association), Anne Henshaw (CAT/CCAP), Linda Roberts (Calne Town Clerk)

Notes of this meeting were taken by Jane Vaughan.

- 2. Budget**

It was noted that no new expenditure had been made from the budget. (appendix 1)

- 3. Progressing existing schemes**

- a. Pedestrian crossing – Oxford Road –**

DS and TT reported that 2 informal pedestrian counts had been undertaken on 10th July and 17th July from 7:30am until 8:45am. Results had been less than expected: less than 20 people on the first occasion and 20 adults and 14 children on the second.

There was no evidence to suggest that a formal pedestrian count should be commissioned, however it was noted that 10th July was the day of the National Strike and 17th July was the end of the school term, with exams having already finished.

It was decided that the Area Board should be asked to thank Cllrs. Canfer and Short from Calne Town Council for volunteering to work on this matter and also to support the running of one more informal count, which TT volunteered to undertake. The Area Board would also be asked for 1 volunteer to assist in this work, which was proposed for after the October half term holiday.

- b. Woodhill Rise – Oxford Road**

SC reported that Legal advice was being undertaken concerning a residents claim to access across Woodhill Rise to 174 Oxford Road. SH reported that preparation work for this scheme

ACTIONS

TT would ask the Area Board to support an additional informal pedestrian count, identify a volunteer to assist and thank HC and DS for work so far.

was still continuing as a resolution to this issue was awaited. Plans for improvements to the signage, surface and installation of anti ram bollards at Woodhill Rise were discussed and SH would progress plans for the improvement scheme.

c. Abberd Way road safety measures:

The group reviewed progress on this scheme. The basic design had been agreed but full designs were still to be completed.

It was noted that there were concerns about how the contractor would arrange the work and there was a suggestion that the road may need to be closed. The group felt that this was not a viable option.

TT reported that, as per the actions from the previous meeting he had spoken to Dave Thomas to urge that this scheme is made a priority. Dave Thomas would speak to SH about this.

d. Cycle/pedestrian routes to schools/town:

SC had produced a plan of works being conducted on the Sandpit Road cycle route and potential future works – This would be shared with the Area Board to provide a broader understanding of the works underway in context with the larger cycle network (appendix 2).

4. Other focus points:

• **Enhancing bus stops:**

At the last meeting it was noted that this was the only item that had not been progressed to a scheme. The group discussed what this might involve. It was decided it should check bus routes and identify proposed new bus stops and opportunities for additional bus stops.

At the last meeting, there was also a discussion about developing a campaign promoting Journey Planner information using posters/QR codes etc. at new and existing bus stops and shelters.

At this meeting it was suggested that Anne Henshaw should be asked whether the Calne Area Transport (CAT) group would consider looking at this point and come up with possible areas for work. As Anne had sent apologies to this meeting it would be deferred to the next.

5. Feedback to and recommendations for the Area Board.

SC provide update to next meeting. SH progress plans for the improvement scheme.

SH talk to Dave Thomas about prioritising this scheme.

TT share with the Area Board.

Defer to next meeting

- To support an additional, informal pedestrian count at Oxford Road.
- To identify a volunteer to assist with an informal pedestrian count at Oxford Road.
- To thank Cllrs. Canfer and Short from Calne Town Council for their volunteer work associated with the Oxford Road scheme.
- To note the Cycle Route plan (appendix 2)
- To note discussions/actions laid out in these meeting notes

6. Date of next meeting

The next meeting would take place at the Calne Community Hub on Thursday 20th November 11:00am.

TT provide update to the Area Board.

JV to arrange

Sandpit Road (s106) Working Group – Budget – 18th September 2014

		Original allocation	Items of spend	spend	Area Board approval date	balance
1	Oxford Rd Pedestrian / Cyclist improvements and reduction of through traffic	£100,000	Topo surveys for Oxford Rd/ Porte Marsh Junction.	£1381	05/02/2013	£98,619
2	Footway and/or cycleway links to Calne Town Centre, School and Employment sites	£150,000	Topo surveys for Abberd Way. Stage 1 Safety audit for Abberd Way. TRO advert costs for Abberd Way. Allow approx £20,000 for construction of Abberd Way traffic calming.	£3816 £20,000	14/08/2012 15/08/2013	£126,184
3	Signage to enhance footway and cycle way usage	£2,500	Signage on Greenacres Way/Beversbrook Road	£2,438.80	11/06/2013	£61.20
4	Enhancing bus stops	£32,000				£32,000

NOTES:

19/06/2014: These figures do not reflect the indexed linked total allocations

Sandpit Road, Calne - Section 106 working group - projects

- █ Phase 1 - works currently being undertaken or completed
- █ Phase 2 - works to be taken forward July 14 onwards
- █ Phase 3 - future works to be undertaken

A3012 - existing footway converted to a shared use path and signed in Sept 14

Oxford Road footpath (Calne 61) - Progress a cycle tracks order to allow cyclists to use this section

Oxford Road footpath (Calne 61) - Insert bollards to prevent vehicular through movements (people are driving on the footpath without lawful authority)

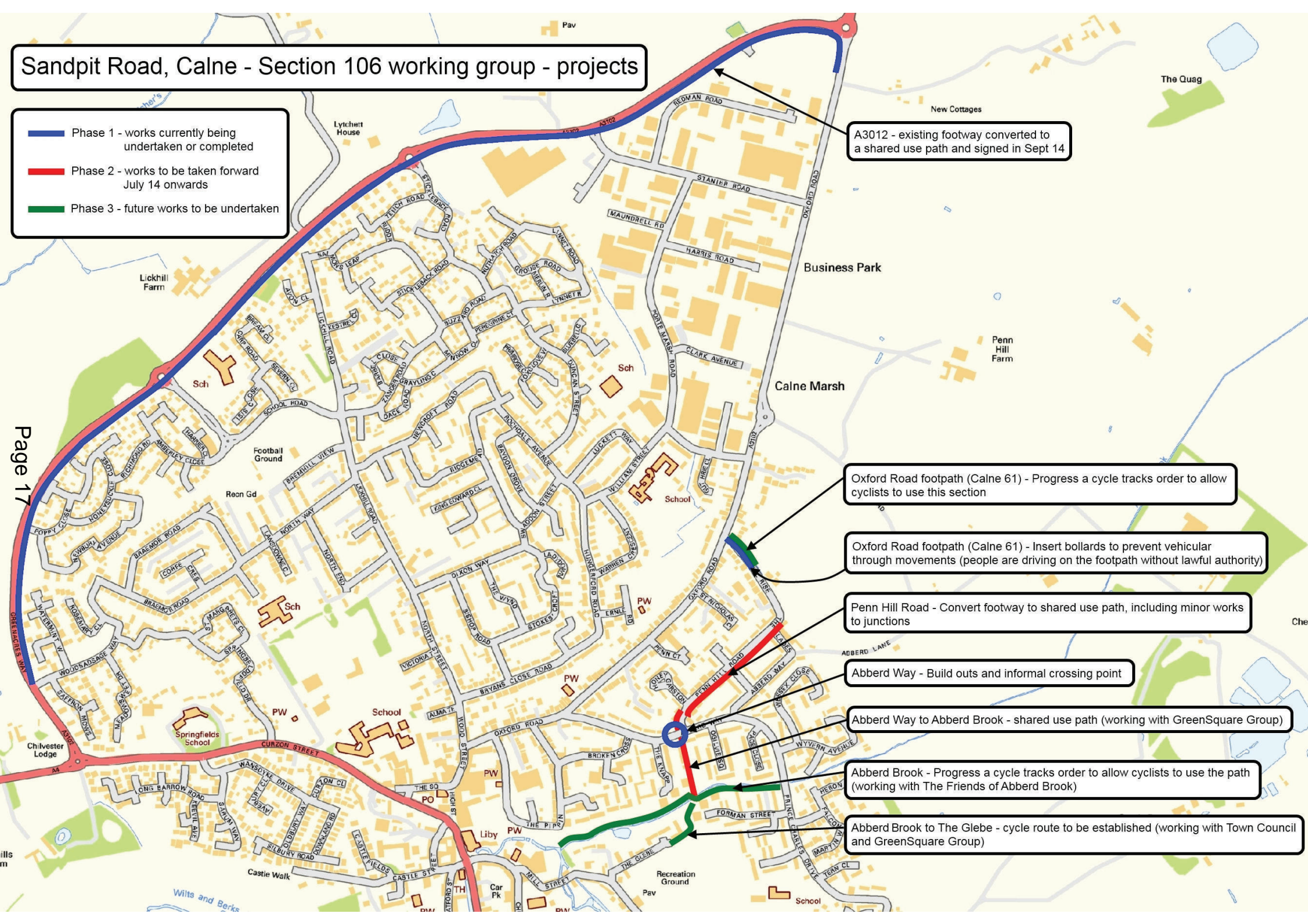
Penn Hill Road - Convert footway to shared use path, including minor works to junctions

Abberd Way - Build outs and informal crossing point

Abberd Way to Abberd Brook - shared use path (working with GreenSquare Group)

Abberd Brook - Progress a cycle tracks order to allow cyclists to use the path (working with The Friends of Abberd Brook)

Abberd Brook to The Glebe - cycle route to be established (working with Town Council and GreenSquare Group)



Air Quality Working Group (AQWG)

Notes of the working group meeting: 10th September 2014

Attendees: Cllr Glenis Ansell (Wiltshire Council), Anne Henshaw (CCAP - Calne Area Transport), Sue Wallace (CCAP - Calne Environmental Network), Gary Mcomish, Rachel Kent (Wiltshire Council – Public Health Specialist), Jane Vaughan (Wiltshire Council - Calne Community Area Manager).

1. **Apologies:** Peter Nobes (Wiltshire Council – Environmental Health Officer), Charles Boase (Calne Town Council)

2. Calne Air Quality Action Plan

It was noted that the Calne Area Board had approved the Focus Points at its meeting on the 5th August 2014. The group discussed the need to now develop actions/projects to be promoted / implemented in the Community Area and to identify individuals to champion actions.

- **1. Promotional Campaign** (Branding and promotion of the issue and the group to the wider community area). The group noted that some work had already been done around this point with the School poster competition and the launch of a 'love calne – love clean air' campaign at the Air Quality themed Area Board meeting last year.

Rachel reported that she had met with the Wiltshire Council Design Team who will produce a logo/brand for all Air Quality Working groups across the County. These could be made more local by the inclusion of strap lines etc. The group were keen that they would be able to see and make comment on the designs before they are finalised. Rachel hoped that the final designs would be agreed by 13th November 2014, when the new Air Quality web site was to be launched.

The group decided that this focus point should be championed by the entire working group.

- **2. Travel to school**

The group discussed a number of initiatives that it was keen to move forward including 'Beat the Street' – where children swipe a smart card on their walk to school and accumulate reward points for their school; 'Walk to the Moon' a project/competition where children aim to compare their walk to school miles with a walk to the moon; 'WOW days' where children are encouraged to Walk on Wednesdays. The group

ACTIONS

All – champion the promotion of the air quality working group and the 'love calne – love clean air' campaign.

discussed the different initiatives and decided that the first step should be to link with one enthusiastic school to pilot a project. It was felt that the most enthusiastic school so far had been Fynamore, who had previously embraced the campaign wholeheartedly. Therefore Glenis and Jane would try and meet with the head teacher at Fynamore to discuss potential projects. At the same time letters would be sent to all of the other schools in the Community Area to find out where else interest lies.

Once a potential project has been identified a plan and potential costings will be developed.

- **3. Encouraging/enabling cycling**

‘Bobbies on Bicycles’: Glenis reported that she had been in contact with the local neighbourhood police team and had identified a potential project which would involve providing the local PCSOs with bicycles to use around the Community Area. Sgt Huggins had expressed an interest in becoming involved in such a project and felt that, although it would not be a statutory part of the police role, that PCSOs could also become engaged in bike stamping sessions at area boards/local events to further encourage people and promote the benefits of cycling. The group felt that this had the potential to achieve positive and high profile results and decided that Jane would undertake further discussions with Sgt Huggins and Glenis would take a proposal to the Area Board as a Councillor initiative requesting that funding is made available. If approved, this would be an Area Board working group project.

- **4. Encouraging/enabling walking**

The group discussed the various community and Wiltshire Council organised guided walks and walking groups already in existence and noted that it would be useful to create a pamphlet – website that could form a single point of information on all of these groups/walks. It was suggested that something similar may have already been done in Trowbridge and was also noted that Wiltshire Council has a Community Walking co-ordinator, who may be able to provide some support/advice/assistance. Sue volunteered to champion this piece of work; she would gather together some ideas information and report back to the next meeting.

- **5. Tree Planting schemes** (in light of recent evidence from Lancaster University regarding impact of roadside tree lines, particularly birch, upon concentrations of traffic derived particulate matter).

GA/JV contact Fynamore school and write to all schools in the Community Area.

JV hold further discussions with Sgt Huggins re. costing of this project and provide info to GA.

GA report to Area Board and propose this be approved as a working group project.

SW find further information/ideas for the next meeting.

The group were keen to advance this action as a group.

Jane had held discussions with the Town Clerk about the idea of planting silver birch trees in or close to areas highlighted as hot spots in the Air Quality Management Area; Sue had also raised the issue at the Town's Britain in Bloom meetings. They both reported positive responses from the Town Council. Gary highlighted the need to ensure that any schemes should take into account the position of CCTV cameras in the town. The group also discussed the idea that Hills might be asked to get involved in planting trees around their site at Lower Compton. Glenis would contact Hills Waste to discuss this.

Rachel had found details of some similar schemes that were being planned in Salisbury and Jane would email information about this to the group.

Glenis and Jane would start working up a proposal to take to the Area Board for funding based upon the Salisbury scheme and Jane would circulate details to the rest of the group.

GA contact
Monique Hayes
at Hills Waste.

JV/GA work up
proposal for the
Area Board.

3. Launch of the Wiltshire Air Quality web site:

Rachel explained that on the on the 13th November there would be a formal launch of the air quality website (linked to the real time air quality monitors) and the 'Know and Respond' service (a text/email service which sends out health messages if air quality is poor) and probably the Air Quality Action Plan.

As part of this launch some of the community action plan groups would be asked to do a short presentation of what they had/were doing with regards to air quality in their town – probably Bradford, Devizes and Salisbury as they were further advanced than Calne). A get together had been requested a number of times so this would provide the ideal forum for exchanging ideas between the groups. It was also hoped that a business meeting would take place after the launch 4 reps from each community group so that they could have a chance to discuss 'what works well, what doesn't work well' aspects of the groups and potential joint work.

Following the launch the groups will need to help to promote the website.

Jane was asked to send the contact details of the group to Rachel.

JV send contacts
to Rachel Kent

4. Update on Particulate Monitor:

Rachel explained that we were still waiting for the return of the particulate monitor due to be located in Calne. It was still being used to monitor the fire at a Waste site in Swindon.

Once this emergency had passed the monitor would come to Calne. Peter Nobes had identified a lamp post where it could be

RK send details of
lamppost location
to Glenis Ansell.

located, but was concerned that this should be discussed with the Town Council before it was implemented. Rachel would send details to Glenis to discuss with the Town Clerk.

5. **Next meeting** - Jane was asked to arrange the next meeting for 6pm on 6th November 2014 at the Community Hub.

JV arrange meeting

RECOMMENDATIONS FOR THE AREA BOARD:

- To note the actions and discussions of the meeting of the Calne Air Quality Working Group.
- To consider a Councillor initiative to fund an Area Board Air Quality working group project 'Bobbies on Bicycles' that will promote cycling in the Calne community area.

Notes of this meeting were taken by Jane Vaughan.

Report to	Calne Area Board
Date of Meeting	7th October 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors:

1. To consider an Area Board Project/Councillor Initiative – requesting £750 towards an air quality working group project that will provide 2 bicycles for the use of the Neighbourhood Policing Team.
2. To note the allocation of £200 to pump prime the ‘Positive Ticket Initiative’ being piloted in the Community Area to encourage the reduction of anti-social behaviour.

1. Background

1.1. Area Boards have authority to approve funding under delegated powers. Under the Scheme of Delegation area boards must adhere to the [area board funding criteria and guidance 2014/15](#).

1.2. Key aspects of the 2014/15 criteria include:

- The decision to support a funding application and to what level will be the decision of the area board, with no officer recommendation.
- Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding, however the area board will look more positively on applicants where they are able to contribute some funding towards their project.
- Amounts of £1,001 - £5,000 will be required to find matched funding.
- The area board will rarely award more than £5,000.
- Calne Area Board’s Community Area Grants scheme will be for capital projects only.
- The area board will prioritise funding to projects which address the 3 priorities identified by local people under the JSA 2013 -2015 as top areas for the community and area board attention during the coming year.
 - Increase employment opportunities (especially through initiatives like apprenticeships and work experience) and social activities for and in consultation with young people.

- Recognise and address child poverty and childhood obesity.
 - Build a positive reputation for Calne Community Area to attract more visitors to venues and events.
- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.
 - 1.4. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.
 - 1.5. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet has emphasised it does not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
 - 1.6. There will only be a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. [The application process and funding criteria can be found here.](#)
 - 1.7. Funding will be considered at every area board and these dates including the [deadline for receipt of applications can be found on the Calne area board webpage.](#)
 - 1.8. There are 3 funding rounds remaining during 2014/15. Deadlines for receipt of funding applications are as follows:
 - 28 October 2014 for consideration at 9 December 2014 area board meeting
 - 16 December 2014 for consideration at 3 February 2015 area board meeting
 - 1.9. Within the capital budget, £1,500 capital is ring-fenced for digital literacy grants of up to £500 each.
 - 1.10. Calne Area Board was allocated a budget of £38,536.98 capital funding and £6800.64 revenue in 2014/2015.
 - 1.11. Following decisions made in this financial year, the area board current balance is £31,348.98 capital and £600.64 revenue.

Background documents used this report	Area Board Community Area Grant Scheme and Digital Literacy Grants – information and funding criteria 2014/15
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded by the area board satisfy [2014/15 area board funding criteria](#) and financial regulations of the council and can proceed within a year of the award being made.
- 2.2. On 3 June, Calne area board agreed to prioritise three themes from the 2013-15 Joint Strategic Assessment, which had been highlighted at the 'What Matters to You', event held in March. These were to:
 - Increase employment opportunities (especially through initiatives like apprenticeships and work experience) and social activities for and in consultation with young people.
 - Recognise and address child poverty and childhood obesity.
 - Build a positive reputation for Calne Community Area to attract more visitors to venues and events.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Calne Area Board.
- 4.2. If grants are awarded as outlined in this report, Calne area board will have a capital balance of **£30,598.98** and a revenue balance of **£600.64**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, of the funding report.

8. Applications for Consideration

Ref	Applicant	Project proposal	Funding requested
8.1.	Councillor Ansell Initiative – Area Board Air Quality working group project.	'Bobbies on Bicycles' to provide 2 bicycles that will be used by the local NPT to promote the Air Quality Campaign: 'Love Calne – Love Clean Air'	£750 capital

- 8.1.1. This application meets the grant criteria 2014/15.
- 8.1.2. Encouraging/enabling cycling is one of the focus points for the air quality working group, agreed by the area board on 5th August 2014.
- 8.1.3. This project also links to the area board's decision to promote the Clean Air Campaign in the Calne Community Area.
- 8.1.4. Encouraging cycling as a means to improve air quality in the town will benefit everyone that lives works, visits and goes to school in Calne and, in addition, as people cycle more they will experience other health benefits.
- 8.1.5. The aim of the project is to demonstrate the ease, convenience and benefit of travelling around the Community Area by bicycle, to encourage more people to get out of their cars and onto their bikes, to improve health and well being of local people and not add to the existing levels of air pollution.
- 8.1.6. The project will provide 2x bicycles, safety helmets, lights and accessories which will also be branded with the Air Quality Working group logo.
- 8.1.7. Officers will also use the bicycles to attend local events and activities and will further encourage greater cycling by offering bike identification stamping sessions.
- 8.1.8. The application is seeking 100% of the costs of the project; however it should be noted that the Neighbourhood Policing Team has agreed to cover all ongoing costs relating to the organisation, branding and maintenance of the project.

9. Funding decision delegated to the Community Area Manager.

- 9.1. Members are asked to note that, in consultation with the Chair and Vice Chair of the Area Board, £200 was allocated by the Community Area Manager to pump prime a 'Positive Ticket Initiative' that is being piloted in the Calne Community Area by the Neighbourhood Policing Team.
- 9.2. A decision to delegate funding decisions under £500 to the Community Area Manager, in consultation with the Chair and Vice Chair was made by the Area Board in 2011, in order to respond quickly to work that the Area Board might wish to progress between scheduled Area Board meetings.

Appendices	Appendix 1 – Area Board/Councillor Initiative application
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Jane Vaughan Community Area Manager Email: jane.vaughan@wiltshire.gov.uk
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Area Board Projects and Councillor Led Initiatives Application Form 2014/2015

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Calne Community Area		
Your Name	Glenis Ansell		
Contact number	01249 816164	e-mail	glenis.ansell@wiltshire.gov.uk

2. The project

Project Title/Name	'Bobbies on Bicycles'		
Please tell us about the project /activity you want to organise/deliver and why?	<p><i>This project has come from the Area Board Air Quality working group to help address its action point to promote and encourage more cycling in the Calne Community Area. It will provide the local NPT with 2 x bicycles, safety helmets, lights and accessories, which will be branded with AQWG logo. Local PCSO's will use the bicycles as they move around the area, they will also attend local events and activities with the bicycles and provide opportunities for bike identification stamping.</i></p> <p><i>The Police have agreed to arrange branding the equipment and provide ongoing maintenance.</i></p>		
Where is this project taking place?	Across the Community Area		
When will the project take place?	October 2014 onwards		
What evidence is there that this project/activity needs to take place/be funded by the area board?	The AQWG is working with the Area Board, officers and the community to develop a local Air Quality Action Plan. Encouraging/enabling cycling is one of the agreed focus points for the group.		

How will the local community benefit?	<p>The improvement of air quality in the town will benefit everyone that lives works, visits and goes to school in Calne. As people cycle more they will experience other health benefits.</p> <p>An added benefit is that using bicycles will help officers to get to incidents more quickly by being able to bypass areas of traffic congestion with out adding to the pollution already being generated by the cars and lorries going through Calne</p>		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	Air Quality/congestion in the town		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Yes, Air Quality/congestion/encourage cycling		
What is the desired outcome/s of this project? To demonstrate the ease, convenience and benefit of travelling around the Community Area by bicycle, to encourage more people to get out of their cars and onto their bikes, to improve health and well being of local people and not add to the existing levels of air pollution.			
Who will be responsible for managing this project? Sgt Huggins will manage and maintain the project.			
3. Funding			
What will be the total cost of the project?	£ 750		
How much funding are you applying for?	£ 750		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Glenis Ansell			Date: 19/09/2014
Position in organisation: Wiltshire Councillor			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Community Area Board Chairman's Announcement

Service : Children's Services / Communities **Further Enquiries to:** James Fortune / Steve Milton

Date Prepared: 08 September 2014 **Direct Line:** (01225) 713341 / (01722) 434255

For the attention of: Area Board Chair's; Democratic Services Officers; Community Area Managers

Implementing a community-led model for youth activities

Introduction

In May 2014 Cabinet agreed to adopt a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, Wiltshire Council is committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people.

The new model means the positive activities offer will develop differently in each of the 18 Community Area Board areas to reflect local needs. A positive activity can be any educational or recreational leisure-time activity that is arts, sports, leisure, informal education and community based which helps young people achieve healthy and safe lifestyle outcomes.

This briefing provides members with an update on progress and next steps to support implementation.

The current youth service offer

The council's open access youth work offer comes to an end during September in preparation for the commencement of the community-led model on 01 October 2014.

As in previous years, during the school holidays, normal youth work provision was largely replaced with a summer programme, where youth workers focused on providing planned activities.

Community Youth Officers have been appointed in fifteen of the eighteen Area Board areas, with further interviews planned for the remaining posts on 16 September. In addition, three Youth Support Workers have now been recruited to provide 1:1 support to vulnerable young people from October.

For information about current youth work activity and Community Youth Officer appointments, please contact Kevin.Sweeney@Wiltshire.gov.uk

Youth Centre Property Asset Review

The change to the way the youth service is delivered has triggered the need to review the property asset status of the youth centres. This work is currently underway and a further update will be provided to Area Board Chairs in due course.

The council has a vast range of equipment which has been used by young people ranging from games consoles to pool tables. A comprehensive inventory of this equipment has been made on a community area basis and will be made available to voluntary and community sector youth activity providers, subject to Area Board approval.

For information about youth centre buildings or to enquire about the use of any Wiltshire Council owned property asset in connection with the delivery of the new model please contact propertyassets@Wiltshire.gov.uk

Positive activities for young people with Special Educational Needs and/or Disabilities (SEND)

To date, additional staff support has been provided by the council's youth work team to enable young people with SEND to access mainstream positive activity provision. This has taken the form of nine 'bridging projects' which offer weekly/evening, centre-based youth work sessions. 'Bridging Projects' are available in Chippenham, Devizes, Durrington, Malmesbury, Marlborough, Pewsey, Salisbury, Tisbury, Trowbridge and Warminster. Some are well attended whilst others have benefited a more limited number of young people.

'Bridging projects' are part of a much broader and comprehensive range of short breaks and leisure activities that are available to children and young people with SEND.

Going forward children and young people with SEND will continue to have access to a broad range of short breaks and leisure activities provision. In addition, young people with SEND will have access to community based youth activities and it will be important that Area Boards ensure positive activity provision is inclusive and takes into account the needs of all vulnerable groups.

From October, community-led positive activity clubs will be provided in Salisbury and Tisbury. Barnardo's have been commissioned to provide a youth activities service in other areas across the county. Further information on these services will be made available within the next few weeks and the council is working closely with the Wiltshire Parent Carer Council to manage these changes.

Support for Community Area Boards

Area Board briefings

All Area Boards have been offered an initial face to face briefing on the changes, with sixteen having taken place to date.

Each Area Board has delegated authority, a devolved budget and dedicated Community Youth Officer (CYO) to support the implementation of the new model in its area. The CYO will be accountable to the Area Board for the delivery of agreed local priorities and the Area Board will be the responsible body for youth activities at a local level.

Community Area Boards will work within the council's policy as set out in the Leaders Guidance which covers issues such as safeguarding, equalities and the use of resources. A 'Positive Activities Toolkit' will also be available which provides a 'how to do it', 'step by step' guide for developing and delivering provision. The toolkit will be released to Community Youth Officers and Community Area Board Managers shortly.

Each Area Board will establish and maintain a Local Youth Network (LYN), to understand local needs and make recommendations to the Area Board on how funding for positive activities should be deployed. The LYN will be an open network of organisations in the area that have an interest or involvement in the provision of positive activities for young people. The LYN will be supported by a smaller coordination group facilitated by the Community Youth Officer.

One of the early tasks of the LYN will be to work with young people to identify local priorities informed by the needs identified within the Community Joint Strategic Assessment for the area. This will provide Area Boards with a clear direction in terms of youth activities and spending.

To enable Area Boards to satisfy themselves and the local community that budgets are being targeted appropriately, a new system for monitoring the impact of youth activities will be introduced with regular reports to the LYN and Area Board.

Leader's Guidance & Local Youth Network (LYN) Terms of Reference

Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks have now been issued by the Leader of the Council (attached). Area Boards are required to read and adopt these documents, as well as commence work to establish their LYN.

Funding providers to deliver positive activities

Community Area Boards will be able to fund providers to deliver positive activities via a grants process and/or procurement exercise.

A specific grant funding scheme for positive activities has been developed, which will be included in the 'Positive Activities Toolkit'. In addition, a catalogue of positive activity providers is currently being developed and will be ready in November for those areas which wish to follow the procurement route and enter into more formal contractual arrangements with providers.

Workshops

A number of workshops have been organised for Area Board members, Community Youth Officers and Community Area Managers. Area Boards are encouraged to nominate one or more members to attend one of the following sessions:

Monday 22 September 1:30pm till 5:00pm, Council Chamber, Monkton Park, Chippenham

Monday 29 September 5:00pm till 8:00pm, Alamein Suite, City Hall, Salisbury

Monday 06 October 9:30am till 1:30pm, Council Chamber, County Hall, Trowbridge

Please e-mail Sukhvir.Kaur@Wiltshire.gov.uk to book places for your Area Board.

The workshops will focus on the Leader's Guidance, Local Youth Network Terms of Reference and 'Positive Activities Toolkit'. This will include taking participants through the grant funding and procurement processes as detailed above.

A market development event for voluntary and community sector providers who are interested in delivering positive activities has also been arranged for **Tuesday 30 September**. This will provide organisations with information about the community-led model, along with detail of how to apply for grants and join the positive activities catalogue of accredited providers. Organisations who are interested in attending this event can use the e-mail address above to book a place.

For further information please contact:

James Fortune (Lead Commissioner Childrens Services) 01225 713341

Steve Milton (Head of Community Governance) 01722 434255

